



## EXHIBITION SPACE BOOKING FORM

Please complete and return to the EACR25 Congress Secretariat  
Email: [wessel.nieuwenweg@ecco-org.eu](mailto:wessel.nieuwenweg@ecco-org.eu) – Fax: +32 (0) 2 775 02 00

- Save the PDF to your desktop and open with Acrobat Reader
- Complete the form electronically: Use “Add Text” tool above the form to fill in
- When completed electronically, please print out and sign
- Only completed signed forms will be accepted

### Company Name and Address

The company name as it should appear in official listings, e.g. in the Digital Proceedings Book:

Name: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_

Country: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

### We wish to reserve the following exhibition space

<b>First Choice:</b>	Booth nr _____	Surface: _____	sqm: _____
<b>Second Choice:</b>	Booth nr _____	Surface: _____	sqm: _____
<b>Third Choice:</b>	Booth nr _____	Surface: _____	sqm: _____

<input type="checkbox"/> <b>Early rate ALL INCLUSIVE (9 sqm)</b> (Signed booking form received by 29 March 2018) Includes: shell scheme walls, carpet, 1 counter with stool, 1 table, 2 chairs, brochure rack, electricity socket, lighting, fascia sign	<b>€ 3 645</b>
<input type="checkbox"/> <b>Early rate SPACE ONLY</b> (Signed booking form received by 29 March 2018) Includes no materials or construction.	<b>€ 295/sqm*</b>
<input type="checkbox"/> <b>Late rate ALL INCLUSIVE (per 9sqm)</b> (Signed booking form received after 29 March 2018) Includes: shell scheme walls, carpet, 1 counter with stool, 1 table, 2 chairs, brochure rack, electricity socket, lighting, fascia sign	<b>€ 4 275</b>
<input type="checkbox"/> <b>Late rate SPACE ONLY</b> (Signed booking form received after 29 March 2018) Includes no materials or construction.	<b>€ 350/sqm*</b>

\* EACR Sustaining Members can benefit from the first 9 sqm free of charge (space only) when booking a minimum of 18 sqm. Additional space is charged at the applicable rate (early/late).

All rates exclude VAT.



## Invoicing Data

- Only one invoice address may be used. If updated of additional invoices are subsequently requested using a different address, a € 100 administrative fee will be charged
- All invoices must be settled in full by the payment date indicated on the invoice (30 days) or before the start of the Congress should this date fall first
- In the event that an invoice remains unpaid after a settlement date, EACR reserves the right to deny access to the Congress

## Invoicing Details

Name company or agency: \_\_\_\_\_

Contact person: \_\_\_\_\_

PO number/reference number: \_\_\_\_\_

VAT/Tax ID Number \_\_\_\_\_

Address: \_\_\_\_\_

Postal code: \_\_\_\_\_ City: \_\_\_\_\_

Country: \_\_\_\_\_ Tel: \_\_\_\_\_

Email: \_\_\_\_\_

*Payment should preferably be made by bank transfer. In the case of a payment by credit card, the card fees will be charged to the booking company.*

## Agreement

On behalf of \_\_\_\_\_ (add company name), I hereby agree to be bound by the EACR25 Invitation to Industry and all the General Terms and Conditions as outlined below.<sup>1</sup>

Date: \_\_\_\_\_ Name: \_\_\_\_\_ Signature: \_\_\_\_\_

<sup>1</sup> This application is legally binding on the company pending its acceptance in writing by the organiser and subject to the published General terms and Conditions for EACR25